

Packet Instructions:

1. Any Circle K Club in good standing with Circle K International and the Georgia District is eligible to apply for these awards. To be considered in good standing with both Circle K International and the Georgia District of Circle K, your club must have sent in dues to the International office. Members reported must be in good standing as reported to Circle K International as of the last available dues report from Circle K International prior to the District Convention.
2. All Club Monthly Reports (CMRs) from April 2018 to January 2019 must be submitted to the Membership Update Center. Any secretaries having issues with access or submissions need to email sectreas@georgiacirclek.org.
3. The activities described within this packet may cover any event taking place between the 2018 District Convention (February 2018) and the 2019 District Convention (February 2019).
4. The awards signature sheet must be signed by the Circle K Club President, the Circle K Club Secretary, the Sponsoring Kiwanis Club President, and the Circle K Club Faculty or Kiwanis advisor for the award packet to be considered eligible. Failure to obtain proper signatures will result in the disqualification of all awards. All signatures must be original. Some awards require additional signatures. Please read each award carefully for these requirements.
5. Your club does not need to attend District Convention to apply for awards. However, all materials must be turned in before the convention begins.
6. Awards are due one week BEFORE check-in at District Convention, on **Friday, February 15, 2019**. Awards should be submitted through this portal. The entire packet MUST be completed. All additional material (i.e. scrapbook and t-shirt) must be mailed to the address below. The packet must ARRIVE by **Wednesday, February 13, 2019** to ensure enough time for arrival. Note: Depending on the awards you enter, you may not need to mail any materials.

Please send additional materials to:

GACKI Awards – 2019
c/o Stacey Fountain
175 Marshall Rd.
Milledgeville, GA 31061

7. Read the entire packet carefully before beginning work on your application. All applications must be submitted through this portal.

NOTE: there is some duplication in the date required for several of the awards that may be submitted for consideration. The reason for the duplication is that these forms closely resemble those of Circle K International's, and the intent is for all clubs to be able to enter international contests without much additional effort. DO NOT use the district awards forms in place of the international awards forms. Your submission(s) could be rejected.

Indicate the number of members in your club. *

- Gold Division - 61+ members
- Silver Division - 26-60 members
- Bronze Division - 25 or less members

Email Address *

example@example.com

Please check all awards that your club is applying for: *

- John C. Thompson Distinguished Member Award
- Jack E. McGraw Club Achievement Award
- Troy Holcomb Single Service Award
- Keith Bailey Outstanding Club President Award
- Ali D. Tabatabai Outstanding Club Vice President Award
- Outstanding Club Secretary Award
- Outstanding Club Treasurer Award
- Munyan-Wilson Outstanding Club Secretary-Treasurer Award
- George C. Martin Outstanding Faculty Advisor Award
- George C. Martin Outstanding Kiwanis Advisor Award
- Outstanding Sponsoring Kiwanis Club Award
- Interclub Award
- Outstanding Kiwanis Family Relations Award
- Club Website Award
- Club Newsletter Award
- Duncan McClusky Club Scrapbook Award
- Club T-Shirt Award
- Alice D. Stacey Passion for Service Award

The following awards do not require entry but will be awarded at District Convention:

District Convention Attendance Award

Most Improved Club Award

Ray Cambers Outstanding New/Reactivated Club Award

Carolyn B. Richar Outstanding District Officer Award

Dia S. Kelly Outstanding District Committee Chair Award

Katie Hunley Willis Service Award

Governor's Cup Award

David A. Kelly Hall of Fame Induction

Georgia Sherriffs' Youth Homes Award

Governor's Project Award

John C. Thompson Distinguished Member Award

The John C. Thompson Distinguished Member Award shall be awarded to Circle K members who show an outstanding commitment to club activities, a positive, encouraging attitude toward other members, and a passion for Circle K.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. Any Georgia Circle K member in good standing (i.e., your club must have sent in dues), with the exception of club officers, District Board members, and International Board members, shall be eligible for this award.
4. Each distinguished member must have participated in at least one of the following activities since the previous District Convention:

Five (5) service projects

One (1) interclub

One (1) club social

One (1) Kiwanis/Key Club event

The number of eligible members per club is determined by the following:

Paid Membership:	<u>10-15</u>	<u>16-25</u>	<u>26-35</u>	<u>36-45</u>	<u>46-over</u>
Number of Awards:	2	3	4	5	6

Jack E. McGraw Club Achievement Award

The Jack E. McGraw Club Achievement Award is designed to recognize and honor those Circle K clubs that have excelled in all aspects of club operation.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. Strive to complete all sections in the space provided. Complete the remainder of the form using club minutes, report forms sent to the district and to Circle K International, project report forms, other completed awards forms, and club records.
4. Use specific statements showing definite accomplishments and the month and year in which the activities were carried out. State the exact extent of participation by the club, such as "cooperated," "aided," or "assisted." List activities performed by the club, but not those performed by individual members on their own initiative or as members of other school or community groups. In any area(s) or question(s) that does not apply to the individual club, please write "N/A" in the space provided. Repetitious reporting of activities, fancy bindings, pictures, etc. will not be taken into consideration.

Total dues paid members as of December 1, 2018

Total d

Average club meeting attendance percentage

%

This is a percentage. (Number of members attending/total members from previous question)

Number of club meetings per month

ex: 23

Number of regular meetings in the year

ex: 23

Number of summer meetings in the year

ex: 23

Number of board meetings in the year

ex: 23

Number of other/special meetings in the year

ex: 23

Indicate the items your club possesses and utilizes.

- Newsletter
- Agenda
- Files (items saved from previous years)
- Up-to-Date Club Bylaws

Briefly explain programs for membership recruitment and development.

How many new members were inducted between the 2018 and 2019 District Conventions?

ex: 23

List activities designed to promote fellowship in which your club participated.

List ideas and programs used to promote attendance by members of meetings and activities.

Describe your club's public relations campaign, including any material used.

List interclub meetings, projects, and socials in which your club participated or acted as host with other Circle K clubs. (Interclub – a meeting or event organized by two or more CKI clubs, including CKI clubs in-information, in which at least two members from each CKI club attend)

	Type of Meeting	Names of Other Clubs Involved	Date	Total Present	Number of your club members present	Service hours performed
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

List Kiwanis, Key Club, Builders Club, aKtion Club, K-Kids, Key Leader, and/or Kiwanis Junior meetings and events in which your club participated in as an interclub. (Kiwanis Family Relation – a meeting or event organized by at least one CKI club and at least one other level of the Kiwanis Family, including clubs-in-formation, in which at least two members from each club attend)

	Type of Meeting	Names of Other Clubs Involved	Date	Total Present	Number of your club members present	Service hours performed
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

What programs has your club initiated to specifically promote Kiwanis-family relations?

How has your club implemented the Key to College program?

Date initial dues were paid

Number of CMRs submitted to the MUC

Indicate which awards you have applied for at this convention

This matrix type is not available for legacy form layout.

List type and number of reports or press releases sent to the district publication, The Kronicle.

	Type of Report (service project, member/club spotlight, etc.)	Content (briefly)	Date Sent	Published? (Y/N)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

List events (divisional or district) attended as a club as well as the number of members attending the event, indicate "host" where appropriate. These include Day of Service, Fall Membership Retreat, District Convention, divisional rallies, etc.

	Type of Event	Location	Number of Members attending	Host? (Y/N)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

List contacts with district officers, excluding official reports and district events. Types of contact include in-person, email, texts, video chat, etc.

	Type of Contact	Title of District Officer	Content (briefly)	Date of Contact
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

How many members attended the 2018 International Convention (Chicago)?

ex: 23

List all activities to promote and celebrate Circle K Week/Kiwanis-family month (November) that your club initiated and/or participated in.

	Describe Activity	Date	Number of members participating	Service Hours (if applicable)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Service to Campus: Give a brief description of your two (2) best projects. Please tally total service hours also. Note: Fund-raising events from which funds are donated to another (non-Kiwanis-family) charity or service organization are considered service projects. If funds are raised for the club's use, you may not use the project in this area. Do not report projects under more than one category.

	Describe Project	Who benefited?	Number of members participating	Service Hours	Amount of money raised (if applicable)
1					
2					

Service to Community: Give a brief description of your two (2) best projects. Please tally total service hours also. Note: Fund-raising events from which funds are donated to another (non-Kiwanis-family) charity or service organization are considered service projects. If funds are raised for the club's use, you may not use the project in this area. Do not report projects under more than one category.

	Describe Project	Who benefited?	Number of members participating	Service Hours	Amount of money raised (if applicable)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other Service: Give a brief description of your two (2) best projects. Please tally total service hours also. Note: Fund-raising events from which funds are donated to another (non-Kiwanis-family) charity or service organization are considered service projects. If funds are raised for the club's use, you may not use the project in this area. Do not report projects under more than one category.

	Describe Project	Who benefited?	Number of members participating	Service Hours	Amount of money raised (if applicable)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Social Events (non-service): Briefly describe your best project including the nature of the activity, number of members and other guests who participated, and other pertinent information.

Fundraising (for club use): Briefly describe your best project including the nature of the activity, number of hours involved in the actual execution of the project, amount raised, and other pertinent information.

How has your club developed the leadership potential of its members? Describe leadership activities, seminars, or workshops implemented by the club.

How has your club offered leadership development opportunities for non-Circle K students on your campus and in the community? Describe leadership activities, seminars, or workshops implemented by the club.

How has your club promoted the District Service Projects?

What projects and activities has the club planned and executed relating to the District Service Projects?

Troy Holcomb Single Service Award

The Troy Holcomb SingleService Award will be awarded to that Circle K Club which, through dedicationand unselfish efforts, has produced the most original and innovative project orservice during the year.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. Each club should enter its most outstanding single service activity, whether it is an on-going project or a one-day event. Only ONE service activity per club is allowed in this competition, and a fundraiser or social does not count. The entry must be limited to 2,000 words (entries which has over 2,000 words may be considered ineligible). Complete the remainder of the form using club minutes, report forms sent to the district and to Circle K International, project report forms, and other club records.
4. Use specific statements showing definite accomplishments and the month and year in which the activities were carried out. State the exact extent of participation by the club, such as "cooperated," "aided," or "assisted." List activities performed by the club, but not those performed by individual members on their own initiative or as members of other school or community groups. In any area(s) or question(s) that does not apply to the individual club, please write "N/A" in the space provided. Repetitious reporting of activities, fancy bindings, pictures, etc. will not be taken into consideration.
5. A maximum of ten (10) items of supplemental material may be included. Examples of supplemental items include letters, reports, brochures, pictures, or newspaper clippings.

Name of project

Explanation of Project

Entries will be judged based upon the following criteria:

Need for the Project

Briefly describe why this project was necessary.

Planning and Execution of the Project

Briefly describe necessary planning involved and what actually happened during the execution of the project.

Club Participation

Include total service hours employed in the following categories: planning, travel, actual project time, and follow-up.

Publicity

Briefly describe the way in which the publicity was arranged for the project. Was a description of the project submitted to the Circle K magazine and The Kronicle (the district bulletin)?

Evaluation of the Project

Include the project's merit to campus or community.

Relationship to Service Initiative Program(s)

Briefly describe how, if at all, the project was related to either the Georgia District or the Circle K International Service Initiative Program(s).

Program

Briefly describe how, if at all, the project was related to the Circle K International Preferred Charities.

Keith Bailey Outstanding Club President Award

The Keith Bailey Outstanding Club President Award shall be awarded to that Circle K Club president who excels in leading his/her club to success, represents and helps connect the club to the District, Circle K International and the Kiwanis Family, and embodies the Circle K International tenets of leadership, fellowship, and service.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. This award is to be completed by the Circle K Club President.

Name of the Circle K Club President

In what ways does your club recruit new members?

What was your role in membership recruitment and retention?

Did your club hold an official:

This matrix type is not available for legacy form layout.

How did you personally promote knowledge of the International Service Initiative?

How did you personally promote knowledge of the Georgia District Service Initiatives (HOME, GSYH, and HEALTHY)?

How did your club participate in Circle K Service Week (October 2018)?

How did you promote spirit among your club's members?

Since April 1, 2018, over how many meetings did you preside?

Statistics

Enter Number

Number of service projects completed by your club

Number of fundraisers (for club use) completed

Number of socials held by club

Number if membership recruitment drives

Total number of activities (sum of 1-4)

Using the number from the previous form, how many activities did you...

Enter Number

You personally attended and participated in?

Included other Circle K Clubs?

Included Kiwanis?

Included Key Club?

Included Builders Club?

Included K-Kids?

Included aKtion Clubs?

Did you attend any of the following?

This matrix type is not available for legacy form layout.

Have you attended any other leadership training?

How did you help promote conventions and conferences within your club?

Ali D. Tabatabai Outstanding Vice President Award

The Ali D. Tabatabai Outstanding Club Vice President Award shall be awarded to that Circle K Club Vice President who goes above and beyond in assistance to the president and other officers, the committees, and the club as a whole, and who excels in the unique responsibilities the role of his/her office entails.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. This award is to be completed by the Circle K Club Vice President.

Name of the Circle K Club Vice President

How does your club educate its members about Circle K International?

How do you personally help to educate your club's members about Circle K International?

In what percentage of your club's projects did you participate?

ex: 23

%

Specifically, how have you supported your club president throughout this year?

What was your role in recruiting new members to join your club?

Did you attend...

This matrix type is not available for legacy form layout.

Have you attended any other training conferences? (either through Circle K or your school)

How did you personally help promote conventions and conferences within your club?

How many of your sponsoring Kiwanis club meetings have you attended this year?

ex: 23

How many meetings of the other K-Family groups have you attended this year? (Key Club, Builders Club, K-Kids, and aKtion Club)

ex: 23

How did you personally help to promote K-Family Relations within your club this year?

Please submit a typed evaluation no longer than 500 words explaining and listing the duties that you were expected to carry out and how you fulfilled these responsibilities. Be sure to include anything that indicates your enthusiasm for and dedication to Circle K. This evaluation must be written and typed by the Vice President being nominated.

0/500

Outstanding Club Secretary Award

The Outstanding Club Secretary Award shall be awarded to the Circle K Club Secretary who best helps the organization run efficiently by the maintaining of records, correspondences, and club communication; who submits regular reports in a timely manner in addition to his/her duties as a member.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. If your club has a Secretary-Treasurer, please apply for that award instead and skip this one.
4. This award is to be completed by the Circle K Club Secretary.

Name of the Circle K Club Secretary

In what percentage of your club's projects did you participate?

ex: 23

%

Of the CMRs that you submitted to the District Secretary-Treasurer, how many were turned in on time (by the 5th of every month)?

ex: 23

Did you attend...

This matrix type is not available for legacy form layout.

Have you attended any other training conferences? (either through Circle K or your school)

How did you personally help promote conventions and conferences within your club?

Please submit a typed evaluation no longer than 500 words explaining and listing the duties that you were expected to carry out and how you fulfilled these responsibilities. Be sure to include anything that indicates your enthusiasm for and dedication to Circle K. This evaluation must be submitted by the Secretary being nominated.

0/500

Outstanding Club Treasurer Award

The Outstanding Club Treasurer Award shall be awarded to the Circle K Club Treasurer who excels in bookkeeping, keeping members and his/her sponsoring Kiwanis Club informed of the club's financial status, and helping to encourage and maintain the financial health of the club.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. If your club has a Secretary-Treasurer, please apply for that award instead and skip this one.
4. This award is to be completed by the Circle K Club Treasurer.

Name of the Circle K Club Treasurer

In what percentage of the club's projects did you participate?

ex: 23

%

Enter the total dues paid members as of February 1, 2018.

ex: 23

Total dues paid members

What was your role in recruiting new members to join your club?

How did you inform new members of exactly how their dues are utilized at the club level?

How did you inform new members of exactly how their dues are utilized at the Georgia District level?

How did you inform new members of exactly how their dues are utilized at the Circle K International level?

Did you set up a budget and utilize it during your term in office?

When was the budget set up (specific date required) and what other officers (if any) helped?

Did you maintain appropriate records of all the financial business transactions for your club? Please explain your bookkeeping system.

How did you keep your fellow board officers informed of the club's financial standing?

How did you keep the club members informed of the club's financial standing?

Did you correspond with your sponsoring Kiwanis Club to keep them informed of your club's financial status? If so, please explain what you did and how often.

How did you maintain contact with district officers, especially the District Secretary-Treasurer?

Did you attend...

This matrix type is not available for legacy form layout.

Have you attended any other training conferences? (either through Circle K or your school)

How did you help promote conferences & conventions within your club?

Please submit a typed evaluation no longer than one page more than 500 words explaining and listing the duties that you were expected to carry out and how you fulfilled these responsibilities. Be sure to include anything that indicates your enthusiasm for and dedication to Circle K. This evaluation must be submitted by the Treasurer being nominated.

Munyan-Wilson Outstanding Club Secretary-Treasurer Award

The Munyan-Wilson Outstanding Club Secretary-Treasurer Award shall be awarded to the Circle K Club Secretary-Treasurer who best helps the organization run efficiently by the maintaining of records, correspondences, and club communication; who submits regular reports in a timely manner in addition to his/her duties as a member; who excels in bookkeeping, keeping members and his/her sponsoring Kiwanis Club informed of the club's financial status, and helping to encourage and maintain the financial health of the club.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. This award is to be completed by the Circle K Club Secretary-Treasurer.

Name of the Circle K Club Secretary-Treasurer

In what percentage of the club's projects did you participate?

ex: 23

%

Of the CMRs that you submitted to the District Secretary-Treasurer, how many were turned in on time (by the 5th of every month)?

ex: 23

Did you attend....

This matrix type is not available for legacy form layout.

Have you attended any other training conferences? (either through Circle K or your school)

How did you personally help promote conventions and conferences within your club?

Enter the total dues paid members as of February 1, 2018.

ex: 23

Total dues paid members

What was your role in recruiting new members?

How did you inform new members of exactly how their dues are utilized at the club level?

How did you inform new members of exactly how their dues are utilized at the Georgia District level?

How did you inform new members of exactly how their dues are utilized at the Circle K International level?

Did you set up a budget and utilize it during your term in office?

When was the budget set up (specific date required) and what other officers (if any) helped?

Did you maintain appropriate records of all the financial business transactions for your club? Please explain your bookkeeping system.

How did you keep your fellow board officers informed of the club's financial standing?

How did you keep the club members informed of the club's financial standing?

Did you correspond with your sponsoring Kiwanis Club to keep them informed of your club's financial status? If so, please explain what you did and how often.

How did you maintain contact with district officers, especially the District Secretary-Treasurer?

Please submit a typed evaluation no longer than 500 words explaining and listing the duties that you were expected to carry out and how you fulfilled these responsibilities. Be sure to include anything that indicates your enthusiasm for and dedication to Circle K. This evaluation must be submitted by the Secretary-Treasurer being nominated.

George C. Martin Outstanding Faculty Advisor Award

The George C. Martin Outstanding Faculty Advisor Award shall be awarded to that Circle K Faculty Advisor who excels in consistent guidance and support for his/her Circle K club.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be sent to the District Secretary.
3. Any Georgia Circle K Faculty Advisor of a club in good standing with Circle K International and the Georgia District of Circle K may be nominated.
4. Judges shall consider only those contributions made by the candidate to the local Circle K club since the last District Convention. Work on the District or International levels shall not be considered.

Name of the Circle K Club Faculty Advisor

Percentage of club board meetings attended

ex: 23

%

Percentage of club meetings attended

ex: 23

%

Type a brief summary, not to exceed 200 words, on any additional contributions that you feel makes this advisor outstanding. Include how this advisor was a liaison between the school and the club.

0/200

George C. Martin Outstanding Kiwanis Advisor Award

The George C. Martin Outstanding Kiwanis Advisor Award shall be awarded to that Circle K Kiwanis Advisor who goes above and beyond in guiding the club from the Kiwanis perspective, providing resources from the sponsoring Kiwanis club, and actively supporting Circle K activities and events.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be sent to the District Secretary.
3. Any Georgia Circle K Kiwanis Advisor of a club in good standing with Circle K International and the Georgia District of Circle K may be nominated.
4. Judges shall consider only those contributions made by the candidate to the local Circle K club since the last District Convention. Work on the District or International levels shall not be considered.

Name of the Circle K Club Kiwanis Advisor

Percentage of club board meetings attended

ex: 23

%

Percentage of club meetings attended

ex: 23

%

Type a brief summary, not to exceed 200 words, on any additional contributions that you feel makes this advisor outstanding. Include how this advisor was a liaison between the Circle K club and the Kiwanis club.

0/200

Outstanding Sponsoring Kiwanis Club Award

The Outstanding Sponsoring Kiwanis Club Award shall be awarded to the Kiwanis Club(s) who show overwhelming support to their Circle K clubs, who provide Circle K members with all the guidance, encouragement, and resources to reach their fullest potential, and who excel in promoting unity in the Kiwanis Family.

Name of the Sponsoring Kiwanis Club

How many Kiwanians attended your general meetings throughout the year?

ex: 23

1 point per person; per meeting

How many Kiwanians attended your club board meetings throughout the year?

ex: 23

1 point per person; per meeting

How many Kiwanians attended a Circle K member education or recruitment program? (may include tabling, new member orientation, or educational meeting)

ex: 23

1 point per person; per meeting

How many Kiwanians attended a Kiwanis interclub at a Circle K event or meeting? (A Kiwanis interclub is at least 4 members from at least 2 different clubs)

ex: 23

4 points per interclub

List any other Circle K events that a Kiwanian has attended.

1 point per person; per meeting

Did your Sponsoring Kiwanis Club provide financial support for the following?

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Did your sponsoring Kiwanis Club provide any non-monetary gifts? Please describe.

List any Circle K and Kiwanis joint service projects (may include fundraisers for charities). Include the number of Kiwanians attended for each event.

Briefly describe events held that demonstrate how the Kiwanis Club promoted Kiwanis Family Relations with the Circle K Club(s). This may include (but not necessarily limited to) events such as: observances of Circle K Service Week, vocational guidance programs, recognition of Circle K members at Kiwanis meetings, Kiwanis Club members' attendance at Circle K sponsored conferences and District/International conventions, etc.

Name the Kiwanis member appointed to serve as the Kiwanis Advisor for the Circle K Club and how long that Kiwanian has served in that role. Briefly describe the type of involvement by this individual.

Please name the Faculty member who serves as the Faculty Advisor for the Circle K Club and how long that Faculty member has served in that role. Briefly describe what the Kiwanis club is doing to support the Faculty advisor if that individual is not a Kiwanian.

In 300 words or less, explain the relationship between your Kiwanis Club and your Circle K Club. Also, please explain how this relationship has developed within the past year.

0/300

Interclub Award

The Interclub Award will be awarded to that Circle K Club that excels in building and sustaining friendships with other clubs in Circle K International.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be sent to the District Secretary.
3. An interclub is defined as a meeting or event (i.e. social or service project) staged by two or more Circle K Clubs (including clubs in formation), in which at least two or more members from each Circle K Club attend. Do not double-count interclubs.
4. Division, district, and international events DO NOT count as interclubs because they are NOT club-hosted.
5. DO NOT record the number of members for all of the clubs in attendance. Instead, record ONLY the number of your club's members who participated in the event.
6. Each entry shall list the club or event visited, the distance traveled (TO the service project), the number of ONLY its club's members in attendance, the number of hours participated, and the appropriate interclub factor (see table below). If an event has multiple types, please add the interclub factors and then multiply as necessary (see example for details).

<u>Type of Event</u>	<u>Interclub Factor</u>
Social	1
Meeting	2
Service Project	3
If event is over 50 miles away	Multiply total factor by 2

Example: Club A has an interclub with Club B who is the event host, 2 members from Club A and 2 members from Club B are in attendance (this is the base requirement). The event is a service project and social which lasts 3 hours. Club A drives 50 miles to Club B. Club A would record 2 members, 3 hours, and an interclub factor of 8 (1 for the social + 3 for the service project = total of 4 multiplied by 2 (doubled) because the distance traveled was over 50 miles). With 2 members in attendance for 3 hours, times a factor of 8, Club A's interclub total would be 48 (2 x 3 x 8). Club B would record 2 members, 3 hours, and an interclub factor of 4 (1 for the social + 3 for the service project) totaling 24 (2 x 3 x 4).

Interclubs with other Circle K Clubs

	Date	Club Visited or Event Attended	Distance Traveled (in miles)	Number of Members	Length of Event (in hours)	Interclub Factor
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
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27					
28					
29					
30					

How many interclubs were at least 50 miles away from your club's campus?

ex: 23

Outstanding Kiwanis Family Relations Award

The Outstanding Kiwanis Family Relations Award will be awarded to that Circle K Club which show excellence in fostering friendships in all of the Kiwanis Family organizations, partnering with Kiwanis Family members in projects and events, and working with all toward the Kiwanis mission to change the world one child at a time.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be sent to the District Secretary.
3. A Kiwanis Family Relation is defined as a meeting or event organized by at least one CKI club and at least one other level of the Kiwanis Family, including clubs-in-information, in which at least two members from each club attend.
 - a. The other levels of the Kiwanis Family are K-Kids, Builder's Club, Key Club International, Key Leader, Kiwanis Junior, Kiwanis International, Young Professionals, Golden K, and Aktion Club.
 - b. Each CKI club that satisfies these requirements will have completed one Kiwanis Family Relation and will be recorded as one Kiwanis Family Relation.

<u>Type of Event</u>	<u>Relation Factor</u>
Social	1
Meeting or other special event	2
Service Project	3
Division, District, or International Event	4

List and briefly describe (one sentence per project) each K-Family service project.

Briefly explain how your club implemented the Key to College Program.

Please describe any K-Family special events, conferences, and conventions organized for the purpose of promoting K-Family relations.

Kiwanis Family Relations

	Date	Club Visited or Event Attended	Number of Members	Miles	Relation Factor
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
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22					
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24					
25					

27					

28				
29				
30				

Outstanding Club Website Award

The Outstanding Club Website award is presented to the Circle K Club with the most outstanding webpage based on appearance, content and usage, organization, and promotion of district events.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. Websites must be designed and maintained by Circle K members of your club.
4. Websites will be judged on the following:

Content & Usage

Does the webpage contain current information about the club

Does the webpage use the correct logos

Promotion of District and International Event

Does the webpage promote the district and international events

Appearance

What does the webpage look like

Organization

Is the webpage easy to navigate

How is the webpage setup to access the information

Please indicate if the club website satisfies any of the following:

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How often is the website updated?

What unique and useful features does your club website contain?

Explain how your website educates current and potential members about Circle K (history, purpose, the Kiwanis Family, etc.).

How often are club members encouraged to visit the website?

Please list and explain any other notable elements of content on your website.

Explain how your club's website promotes District events (FMR, DCON, COLT, Day of Service) and International events (CKIx).

Club Newsletter Award

The Club Newsletter Award will be awarded to that Circle K club that shows excellence in the area of Club Newsletter publication, creating an outstanding product that is both informative and engaging to keep members current with club activities.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. All phases of the work of the publication, except for the professional services that may be required for printing or posting, must have been performed by a Circle K club member.
4. Those clubs wishing to enter must submit one (1) copy of up to four issues of the club newsletter for judging.
5. Newsletters include any publication that explains the activities of the club that is available for members to access. (i.e. printed newsletter, website page, flyer posted on facebook, formatted emails, etc.)
6. The judges will look for excellence in the following areas:
 - General Appearance (layout, head design, typography, etc.)
 - Editorial content (variety of information, originality, etc.)
 - Value to members and to the club as a whole
 - Inclusion of Circle K International programs (International Service Week, CKI Service Week, service focus, etc.)

Duncan McClusky Club Scrapbook Award

The Duncan McClusky Club Scrapbook Award will be awarded to that Circle K Club which has best created a scrapbook that documents the club's activities in an innovative, engaging format. Scrapbooks will be judged for craftsmanship, layout, content, and creativity.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. Each Circle K Club may enter a scrapbook containing pictures, souvenirs, examples, newspaper clippings, etc., of its activities (both service and social) between the period of the past District Convention and the current District Convention.
4. There is no limitation on scrapbooks.
5. Scrapbooks MUST be mailed to be judged one (1) week before District Convention. The package must ARRIVE by Wednesday, February 13, 2019 to the following address:

GACKI Awards - 2019

c/o Stacey Fountain

175 Marshall Rd.

Milledgeville, GA 31061

6. Judging of the scrapbook will be based on the following equally weighted criteria:

General Content (K-Family, Service, Leadership)

Organization of Materials

Reference to International & District service focus(es)

Originality

Outstanding Club T-shirt Award

The Outstanding Club T-Shirt Award is presented to the Circle K Club who has a creative and innovative T-shirt promoting their Circle K Club.

Award Instructions:

1. The awards packet signature sheet must be submitted with this packet.
2. All club monthly reports (CMRs) from April 2018 to January 2019 must be submitted via the Membership Update Center (MUC).
3. T-shirt MUST be mailed to be judged one (1) week before District Convention. The package must ARRIVE by Wednesday, February 13, 2019 to the following address:

GACKI Awards - 2019

c/o Stacey Fountain

175 Marshall Rd.

Milledgeville, GA 31061

Please indicate if the club t-shirt satisfies any of the following:

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When date was the club t-shirt first available to be worn by club members? (approx. date)

Briefly describe what incentive(s)/requirement(s) the club used to encourage members to wear the club t-shirt as much as possible? (i.e. members have to wear it to every service project, reward for everyone who wears it to five or more activities in a semester, etc.)

Briefly describe how the writing and graphics design on the t-shirt serve to promote your club and the tenets of Circle K International.

Alice D. Stacey Passion for Service Award

The Alice D. Stacey Passion for Service Award will be awarded to one exceptional Circle K member in Georgia who exhibits a passion for service, a selfless devotion to Circle K, a bulldog determination to see projects through, the ability to overcome obstacles in his/her life to continue serving others, all the while maintaining a positive attitude.

Alice, while legally blind and legally deaf, remained active in Circle K throughout her collegiate career. A student at the University of West Georgia, she attended numerous Georgia Circle K district events and taught many Circle Kers that while her disabilities might describe her physically, in her heart she was all about serving others through and through. Alice's selfless devotion to Circle K was evident in all she did. On her campus, she was known as an advocate and champion for others with disabilities. Many depended on her for her sense of humor and her spiritual strength. Alice passed away on May 26, 2006 at the young age of 25. Her imprint on Circle K and her campus can never be duplicated.

To qualify for the Alice D. Stacey Passion for Service Award:

1. The nominee must be a Circle K member in good standing (i.e. your club must pay dues).
2. The person who is nominated for the award may not nominate his/herself. Only a Circle K member who is in good standing may nominate any other qualified Circle K member.
3. The nominator must write an essay (no more than 1,000 words) about the person they are nominating describing why they deserve this honor and how they exhibit the qualities Alice exhibited in her everyday life.
4. This award will be judged at the District Convention by an independent panel of judges and the recipient will receive recognition and an engraved plaque at the President's Banquet on Saturday night.

DO NOT CLOSE THIS PAGE

You have now completed the GACKI 2019 Awards Packet. After you click 'Next' you will be able to review your packet before submission. Thank you.

How excited are you for DCON?

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